

INSTALMENT PAYMENT AGREEMENT 2016/2017

To avail of our **interest free** instalment payment agreement please complete and return **with enrolment form to:**

Admissions Unit, Chartered Accountants Ireland, Chartered Accountants House, 47 Pearse Street, Dublin 2

Section 1 (*to be completed by the applicant)

Course (i.e. CAP1, CAP2, FAE)

Student Name

Student Number

*Telephone number

Email

* Full invoice address

Instalment	Payment Date	Amount	Authorisation Code (office use only)
1	On receipt of Enrolment (40%)		
2	31st January 2017 (30%)		
3	31 st March 2017 (30%)		
	Total due		

*Payment Details

Please note the full course fee will be raised at the time of booking and you will receive monthly statements from our accounts department until full payment has been received. Receipts will not be issued until the last instalment has been received. **Failure to make payment by the agreed dates will lead to removal from the course programme. The Instalment Payment Agreement is only available to candidates who provide us with Credit/Debit card details. We cannot facilitate payment by post-dated cheques.**

Visa MasterCard AMEX

Credit Card No

Expiry Date Type of Card (Personal/Business)

Signature of Cardholder

Print Cardholder name:

*Data Protection

Please be advised that your personal information will be processed in accordance with the Data Protection Acts 1988 and 2003. The financial information will only be used for the purposes of processing this booking.

*Agreement:

This is to confirm that I acknowledge and agree to pay in full the fees due for my participation on the programme and that I wish to apply to pay by instalments. I agree to abide by the schedule of dates set out above and to make payment by these dates for the amount agreed.

I accept that should there be a default in making any payment the outstanding balance will be immediately due for payment in full. **Participants will not be allowed to sit examinations until full payment has been received. The terms and conditions relating to a refund of fees are listed on your enrolment form. Refunds will not be issued unless full payment has been received.**

SIGNATURE _____

DATE _____



Chartered
Accountants
Ireland